



RESERVE BANK OF MALAWI

INVITATION TO BID (ITB)

SUPPLY , INSTALLATION AND CONFIGURATION OF BANKNOTE DESTRUCTION SYSTEMS

INTERNATIONAL COMPETITIVE BIDDING

Procurement Reference Number: RBM/CRY/29/2025

Date of Issue: 26 September 2025.

1. The Reserve Bank of Malawi (the Bank) intends to replace the existing Banknote Destruction Systems (BDS) at all its currency processing sites. Therefore, the Bank seeks the services of leading manufacturers and suppliers to supply and install BDS machines at its Head Office in Lilongwe, Blantyre and Mzuzu branch site offices.
2. Bidding will be conducted in accordance with Open Tendering Procedures under **International Competitive Bidding (ICB)** contained in the Public Procurement and Disposal of Assets Act, 2025 of the Government of Malawi, and is open to all interested bidders.
3. Bidders may obtain further information and inspect the Bidding Documents from the Procurement and Stores Department at the address shown in 6(a) below from **08:00 to 11:30 and 14:00 to 16:00 hours** from Monday to Friday, except public holidays.
4. A complete set of Bidding Document in **English** may be obtained for free by interested bidders from the address shown in 6(a) between **8:00 and 11:00 hours** from Monday to Friday except on public holidays.
5. Bids clearly marked “***Supply and Installation of Banknote Destruction Systems***” should be delivered to the address shown in 6(b) below on or before **28 October 2025 at 10:00 Hours**. Bids will be opened in the presence of the bidders’

representatives who may choose to attend at the address shown in 6(c) below on **28 October at 10:00 Hours**. Late bids shall be rejected.

6. (a) Address for clarification and collection of bidding documents:

Reserve Bank of Malawi,
Business Reception,
Convention Drive,
Lilongwe.
Email: procurement@rbm.mw

(b) Address for submission of bids:

The Chairperson,
RBM Internal Procurement and Disposal Committee,
P.O Box 30063,
Lilongwe,
Malawi.

(c) Address for Bid Opening:

Reserve Bank of Malawi,
Floor 5, Auditorium,
Lilongwe,
Malawi.

Chairperson
RBM Internal Procurement and Disposal Committee